



Residential Asset Management Apprentice with M&G Plc

Employer: M&G plc

Posted By: BPP Professional Apprenticeships

General Information

Location: London, EC3M 5AG

Total Vacancies: 1 **Hours Per Week:** 35.00

Hourly Wage: £11.49 **Weekly Wage:** £402.15

Short Description: We are seeking a motivated, energetic and conscientious Apprentice who is interested in learning about all elements of the Residential Property cycle. This role is a great introduction to Asset and Fund Management.

The successful applicant will support the Investment and Asset Management team in understanding the performance of the Residential Property Fund through looking at the purchase, launch and stabilisation of the Build to Rent Assets (new build developments, designed specifically for renting).

Full Description: The Residential Property Fund consists of £1bn of Build to Rent assets, c 3,000 units with 5,000 residents.

This is a fantastic opportunity for an enthusiastic, dynamic person to join the Team to gain experience in the core competencies of portfolio management and help drive performance through:

- Identifying asset management initiatives
- Maximising rental performance
- Supporting the development of the buildings design
- Working with our property managers to understand a buildings requirement
- Improving NOI (Net operational Income)
- Implementing ESG and overall customer experience

Your duties will include:

- Carrying out a competitor analysis
- Helping to implement the day to day Asset Management strategies to improve building performance
- Attending meetings with the Property Managers
- Analyse monthly reporting
- Attending site visits
- Helping with Customer Engagement Business planning
- Providing ad hoc admin support to team wherever required

Future Prospects: This is a fixed term contract for 15 months upon which the business may decide to retain, subject to the Apprentice performance, headcount and available funding. If recruited into a permanent role, the individual will follow the career progression applicable to the specific role/department.

Employer Description:

About M&G plc

M&G plc is an international savings and investments business, managing money for both individual savers and institutional investors in

28 markets. As at 30 June 2020, we had £339 billion of assets under management and administration, around 5 million retail customers and more than 800 institutional clients.

With a heritage dating back more than 170 years, M&G plc has a long history of innovation in savings and investments, combining asset management and insurance expertise to offer a wide range of solutions. We serve our savings and insurance customers under the Prudential brand in the UK and Europe and for asset management in South Africa, and under the M&G Investments brand for asset management clients globally.

At M&G our vision is: to become the best loved and most successful savings and investment business and we're looking for people who are excited about joining us on our journey.

To help us achieve our vision we're looking for exceptional people who live our values and behaviours:

- Inspire Others - Support and encourage each other, creating an environment where everyone can contribute and succeed
- Embrace Change - Be open to change, willing to be challenged and able to adapt quickly and imaginatively to new ideas
- Deliver Results - Focus on outcomes, set high standards and deliver with energy and determination
- Keep it Simple - Cut through complexity and bureaucracy, be clear and decisive and never over complicate things

We know that an inclusive environment makes us more accessible and ensures we attract, engage, promote and retain exceptional people. We welcome applications from all individuals regardless of age, gender/gender identity, sexual orientation, ethnicity/nationality, disability, or military service and welcome those who have taken career breaks. We will consider flexible working arrangements or home working arrangements for any of our roles.

Employer Website: <https://global.mandg.com/>

Framework: Business & Administration

Training Provided: As a Business Administration Apprentice with BPP, you will undertake the Business Administrator Level 3 Advanced Apprenticeship.

The apprenticeship will be delivered through a blend of live online learning, pre-recorded lectures and workplace support.

Duration: 15 months fixed term contract

Skills Required:

- Confident and clear communication skills, both written and verbal
- High level of accuracy and good attention to detail
- Structured approach to work and very well organised.
- Ability to prioritise and meet deadlines
- Good understanding of MS Office (Word, Excel, PowerPoint)
- A proactive Team player who is confident about working and collaborating with others but also working independently and can promptly escalate any issue
- Logical and analytical approach coupled with intelligence, passion and a drive to learn
- Demonstrate learning agility – adapting behaviour in response to new information or changes, swiftly mobilising to meet

- changing demands
- Empathy and listening skills

Personal Qualities:

- We are looking for confident individual with a positive outlook, can-do attitude and aspiration to want to progress
- The successful applicant will have a genuine interest in career in Financial Services industry
- Applicants who succeed with us are self-motivated, capable of building and maintaining relationships and work effectively as part of a team
- The successful applicant will have an inquisitive and analytical mind and an efficient approach

Desired:

- Experience of preparing written and verbal communications for a range of audiences

Qualifications Required: Ideally, the candidate will have either a minimum of 2 A levels (or equivalent) or 5 GCSEs with good grades in Maths and English (A-C) or relevant 2 years work experience of an office or business environment.

Other Information: Please ensure that you apply for the position as soon as possible to avoid disappointment. The closing date is a rough guideline as to when an advert will close. The advert may close before the given closing date if the employer has filled the position(s). BPP have a dedicated team who support students with disabilities, learning difficulties, health conditions and wellbeing. Please contact us at apprenticeshipapplications@bpp.com if you have any queries or would like more information.

Closing Date: 16/04/2021

Start Date: 20/09/2021

Interview Date: May/June 2021

Please apply via this link: <https://www.bpprecruitment.co.uk/Search/Job?id=126347&asid=147>