



Operational Risk Apprentice with M&G plc

Employer: M&G plc

Posted By: BPP Professional Apprenticeships

General Information

Location: Stirling, FK9 4UE

Total Vacancies: 1

Hours Per Week: 35.00

Hourly Wage: £9.50

Weekly Wage: £332.50

Short Description:

We are seeking a motivated and conscientious Apprentice who is interested in working in Financial Services and wishes to pursue a career in Risk Management.

The successful applicant will become an integral part of the Operational Risk team which is responsible for the embedding of the 'I Am Managing Risk' approach to effective management of operational risks in line with the expectations of customers, stakeholders and regulators.

The successful Apprentice will be coached by the wider Framework, Reporting, Training and Standards Teams.

Full Description:

Operational Risk maintains the overall Operational Risk Framework, leads, coordinates and manages a range of risk management processes including overall risk reporting to risk and audit committees.

As an Operational Risk Apprentice, your key duties will include:

- Maintenance and administrative support of the operational risk reporting system including system updates and changes
- Support the development of operational risk reporting using technology such as PowerBI
- Conduct regular 'health checks' on system data to ensure minimum standards are met and advise where this is not the case
- Distribute reports and information to teams
- Prepare and update Operational Risk Policy, Framework and Standards documentation for use across the business
- Working flexibly and building constructive working relationships with teams across Operational Risk and M&G plc

Future Prospects:

This is a fixed term contract for 13 months upon which the business may decide to retain, subject to the Apprentice performance, headcount and available funding. If recruited into a permanent role, the individual will follow the career progression applicable to the specific role/department.

Employer Description:

About M&G plc

M&G plc is an international savings and investments business, managing money for both individual savers and institutional investors in 28 markets. As at 30 June 2020, we had £339 billion of assets under management and administration, around 5 million retail customers and more than 800 institutional clients.

With a heritage dating back more than 170 years, M&G plc has a long history of innovation in savings and investments, combining asset management and insurance expertise to offer a wide range of solutions. We serve our savings and insurance customers under the Prudential brand in the UK and Europe and for asset management in South Africa, and under the M&G Investments brand for asset management clients globally.

At M&G our vision is: to become the best loved and most successful savings and investment business and we're looking for people who are excited about joining us on our journey.

To help us achieve our vision we're looking for exceptional people who live our values and behaviours:

- Inspire Others - Support and encourage each other, creating an environment where everyone can contribute and succeed
- Embrace Change - Be open to change, willing to be challenged and able to adapt quickly and imaginatively to new ideas
- Deliver Results - Focus on outcomes, set high standards and deliver with energy and determination
- Keep it Simple - Cut through complexity and bureaucracy, be clear and decisive and never overcomplicate things

We know that an inclusive environment makes us more accessible and ensures we attract, engage, promote and retain exceptional people. We welcome applications from all individuals regardless of age, gender/gender identity, sexual orientation, ethnicity/nationality, disability, or military service and welcome those who have taken career breaks. We will consider flexible working arrangements or home working arrangements for any of our roles.

Employer Website:

<https://global.mandg.com/>

Framework:

Business & Administration

Training Provided:

As a Business Administration Apprentice with BPP, you will undertake the Business Administrator Level 3 Advanced Apprenticeship. The apprenticeship will be delivered through a blend of live online learning, pre-recorded lectures, and face to face inductions and masterclasses

Duration:

13 months fixed term contract

Skills Required:

- Good and confident communication skills, both written and verbal
- High level of accuracy and good attention to detail
- Strong analytical skills in order to identify key themes and suggest solutions
- Structured approach to work and very well organised
- Ability to quickly learn and assimilate key processes and procedures
- Moderate understanding of the MS Office (Word, Excel, PowerPoint)
- A proactive team player who is confident about working with others but also independently and can promptly escalate any issue and work remotely where required

Personal Qualities:

- We are looking for confident individual with a positive outlook, can-do attitude and aspiration to want to progress

- The successful applicant will have strong desire to learn and a genuine interest in Risk Management industry
- Applicants who succeed with us are self-motivated, capable of building and maintaining relationships and work effectively as part of a team
- This role requires strong organisation skills
- The applicant would ideally have an inquisitive and analytical nature and be keen to learn

Desired:

- Experience of preparing written and verbal communications for a range of audiences

Qualifications Required: As a minimum, candidate will have 5 National 5s with good grades in Maths and English (A-C). Alternatively, you will have 2 years of work experience in financial services industry or customer services.

Other Information: Please ensure that you apply for the position as soon as possible to avoid disappointment. The closing date is a rough guideline as to when an advert will close. The advert may close before the given closing date if the employer has filled the position(s). BPP have a dedicated team who support students with disabilities, learning difficulties, health conditions and wellbeing. Please contact us at apprenticeshipapplications@bpp.com if you have any queries or would like more information.

Closing Date: 16/04/2021

Start Date: 20/09/2021

Interview Date: May/June 2021

Please apply via this link: <https://www.bpprecruitment.co.uk/Search/Job?id=126452&asid=147>