

AMBITIOUS? BRIGHT? RIGHT.

GAM is one of the world's leading independent, pure-play asset managers. We provide differentiated active investment solutions and products for institutions, financial intermediaries and private investors. Our core investment business is complemented by private labelling services, which include fund administration and other support services to third-party institutions. Together we share a common set of values rooted in teamwork, integrity, entrepreneurial flair and professional excellence.

Our employees are our most valuable asset. Being able to offer an attractive work environment where talented minds from various backgrounds are keen to work is key to the long-term success of our company. We firmly believe in the importance of maintaining the open culture of a small company, aiming to avoid bureaucracy and encouraging a flexible, accessible and hands-on working style across the Group. In turn, our people reward us with their loyalty.

Trainee - Group Business Finance

Function:

Finance

Department:

Group Business Finance

Trainee Programme Overview

The Investment2020 Trainee Programme at GAM is aimed at both school/college leavers as well as graduates. The purpose is to enable individuals with limited or no exposure to financial services to start their careers in the investment management industry and gain the skills and experience required to progress their careers within the industry.

This Investment2020 Trainee Scheme at GAM will be for a fixed term of 12 months and the salary will be £20,000 per annum. Trainees will also receive a bonus of £2,000 on starting with GAM to assist with expenses, travel etc. Trainees will also be eligible for a number of Company benefits, some of which are listed below, in addition to having the opportunity to get involved with the Sports and Social Club activities.

All Trainees will be part of the wider Investment2020 community with the opportunity to build relationships with Trainees outside of GAM through both social and professional events. Trainees will receive extensive 'on the job' training by being assigned to a specific department for the duration of the 12 month contract. Individuals will be assigned a mentor for the duration of the Programme and will gain exposure to the different teams within the department and have the opportunity to get involved with a variety of tasks and projects.

As well as Investment2020 centrally organised learning and development opportunities and additional training organised by our in-house Learning & Development Department, Trainees will be given the opportunity to start an industry recognised professional qualification. Individuals will be provided with training and experience to deliver a presentation and gain exposure to public speaking as part of the Trainee Scheme.

Department Overview

The Group Business Finance function provides the business, C-suite and Board with timely and insightful management information to drive strategic decisions. They carry out quarterly forecasts and annual budgets, working with the business to incorporate these strategic decisions into the forward looking financials. Group Business Finance work closely with local accounts teams to ensure financial reporting throughout the year shows an accurate reflection of the activities at GAM. The department is also heavily involved with a number of adhoc projects at any one time.

Main Duties & Responsibilities

- Monthly production of detailed year to date expense reporting against budget;
- Support the team with monthly expense variance analysis and work with the business and local finance teams to rectify any issues;
- Monthly headcount analysis, working closely with HR and Finance Business Partners to ensure the group is on track to meet end of year target;
- Support with Investment Management Dashboard on a quarterly basis;
- Key involvement in the quarterly forecast and annual budget process;
- Identify opportunities to increase the efficiency of processes within the team;
- Perform ad-hoc financial analysis for function heads; for example, business cases for new projects, detailed dives into account line spend;
- Support project team with implementation of new finance system

Skills and Personal Attributes

- Strong organisational skills
- Numerate and enjoys problem solving
- Ability to work to time critical deadlines with accuracy and attention to detail
- Self-starter with a 'can do' attitude
- A strong desire to learn
- Strong written and verbal communication skills
- Experience using Excel advantage but not necessary
- Interest in beginning an accounting qualification (ACA, ACCA, CIMA)

Benefits

GAM offers a comprehensive range of benefits and performance-based compensation, along with a variety of lifestyle and family benefits to promote well-being in and out of the workplace. These benefits vary according to local market conditions. Please contact the local Human Resources team for further details.

Location:

London

Employing Company/ies:

GAM (U.K.) Limited

Reporting to:

Jennifer Nutter
Global Financial Planning
& Analysis Manager

Contract:

Fixed Term Contract
(12 Months)

SMCR*:

- Is this a 'Senior Manager' position? NO
- If yes, what is/are the Senior Management Function(s)?
- What are the Prescribed Responsibilities?
- Is this a 'Certified Person' position? NO
- Under which criterion(a)? (list of 8 criteria)

* relevant for any people regardless of location who interact with UK clients

MiFID (UK only)

- Advice giver NO
- Information provider NO

GAM

Human Resources
GAM (U.K.) Limited
8 Finsbury Circus
London
EC2M 7GB

T +44 (0) 20 7493 9990
F +44 (0) 20 7493 0715
www.gam.com