

UK Institutional Client Group Trainee - AllianceBernstein

Company Overview

AllianceBernstein is a leading global investment management firm that offers high-quality research and diversified investment services to institutional investors, individuals and private wealth clients in major world markets. Our corporate headquarters are based in Nashville, Tennessee and we currently have over 3,900 employees based in 51 locations across 26 countries including a significant presence in major financial centres like New York, London, Hong Kong and Tokyo.

At AB, we're fully invested in being a firm that clients can trust to deliver better outcomes. To be successful, we foster a diverse, connected, collaborative culture that encourages different ways of thinking and differentiated insights. We embrace innovation to address increasingly complex investing challenges. We realize that it's our people who give us a competitive advantage and drive success in the market, investing in the next generation of investment professionals is our priority. We want to empower you—which is why we offer training, and a culture of mentorship and mobility, so you can cultivate the tools you need to build your career. If you're passionate, driven and ready to develop new ideas, we want to help you challenge your limits.

Programme information

AB joined the Investment20/20 program back in 2019, we launched several roles across our Client & Marketing Group, Multi Asset Investment and Operations teams. This year we plan to add more Investment20/20 roles across our business in our Compliance, Investment Management and Broker Dealer Operations and Client Group teams.

You will join as a trainee as part of AB's Client Group. While we cannot guarantee a permanent position at the end of the 12-month contract, it is our intention to make the offer, but this is up to how well you perform. Seventy-five percent of our Investment20/20 trainees were offered permanent positions from our initial cohort.

Our traineeship will introduce you to investment management and you will gain industry knowledge, experience and develop relationships enabling you to progress your career and provide you with skills to secure a permanent role. As you progress in your role, we will support you in achieving a professional qualification if this is something you are interested in doing. As part of the Investment20/20 program, you will have opportunities to meet and network with over 200 trainees across the industry and participate in socials and insight events.

Our trainee program is a fixed term one-year contract paying £22,000 per annum. You will receive 25 days annual leave. You will also qualify for participation in our non-contributory pension scheme as well as being invited to join other company benefit schemes should you wish to do so. All roles are based in London.

Programme Summary

This is a programme intended to give you a breadth of knowledge and experience within the business to enable you to make informed decisions about where you would like to develop your career. The successful trainee will gain an understanding of the pensions and asset management industry and the

relevant stakeholders. An understanding of investment markets is not expected but a certain level of interest would be beneficial.

The Team

The UK institutional team services pension funds, insurers, other institutional investors (“clients”) and their advisers (“consultants”). The team is made up of Client and Consultant Relations Directors (“Advisors”) and Associates who partner with our investment and business development teams to provide investment solutions which help meet client needs. The team is looking for someone to help support members of this fast-paced team. The individual will have day to day exposure to all Advisors in the group and will work alongside the three Associates that are focused on the UK institutional business.

Responsibilities include, but not exclusively

- Working with the Advisors and Associates to assist with day-to-day client and consultant queries, and collaborating with internal stakeholders to successfully address them (including the product management, performance, market and operations teams);
- Preparation of data and presentations for client/consultant meetings and events, and assisting with any follow-up items which may arise from the meetings;
- Assisting Advisors and Associates with ad hoc tasks and projects (e.g. data gathering, performance reporting, market intelligence);
- Ensuring that AB’s Client Relationship Management (CRM) system (Salesforce) is regularly maintained and kept updated;
- Participating in internal team meetings, training and other initiatives which will benefit the trainee in this role;

Requirements

If you’ve just finished your A-levels or your BTECs and have an interest in working within financial services and have the following attributes, we are interest in hearing from you:

- Team player, but also able to work effectively alone;
- Inquisitive and enjoy interpreting information and problem solving;
- Excellent organisational skills and ability to work to deadlines;
- Self-starter with a ‘can do’ attitude;
- A strong desire to learn;
- A good communicator, both oral and written;

How to apply

Please make your application via email to the following address:

Investment2020@alliancebernstein.com

When applying please enclose your CV and personal statement **as well as your answers to all the questions below in 250-300 words each.**

- Why are you applying to us for this trainee programme?
- What evidence can you give us that you are someone with exceptional levels of personal drive and determination?

- Tell us about the most interesting project or piece of work you have completed as part of your studies at either school or college. What did you have to do and what interested you most about it?

Note: There are 6 roles available in the Alliance Bernstein Investment20/20 trainee programme. Please apply for **one role only** and state in your cover letter if you would like to be considered for any of the other roles.

Do not make multiple applications, all candidates will be considered for all the roles on the programme.

Recruitment process

Successful candidates will be asked for a telephone interview, following a successful telephone interview you will be asked to come in to meet with various people from AB face to face following government COVID-19 guidelines.

Key dates

Applications close: 2nd July 2021.

Interview Dates: 19th July- 6th August

Start date: 1st September 2021

Unsuccessful candidates will be notified by email.