

2021 Audit Trainee Programme (12 month, fixed term contract)

Who we're looking for

Schroders' trainees programme is your chance to gain a year of hands-on, paid work experience. If you've just finished your A-levels or your BTECs then this programme provides you with a chance to explore the world of work. We also accept applications from graduates.

Although you may have never heard of Schroders before visiting our website, this trainee programme could be for you because key to the purpose of the programme is to teach you about what, why and how we do what we do.

On this programme, you'll be part of our Internal Audit Team within the Infrastructure part of our business.

As a trainee, you will receive ongoing training designed to develop throughout the year, where you will have the chance to improve your skills as well as your technical knowledge. We support you to take the Investment Foundation Certificate, which is a professional industry qualification and you'll be paid competitively above the London living wage.

About Schroders

We're a global investment manager. We help institutions, intermediaries and individuals around the world invest money to meet their goals, fulfil their ambitions, and prepare for the future.

We have around 5,000 people on six continents. And we've been around for over 200 years, but keep adapting as society and technology changes. What doesn't change is our commitment to helping our clients, and society, prosper.

The base

We moved into our new HQ in the City of London in 2018. We're close to our clients, in the heart of the UK's financial centre. We offer flexible working appropriate for a client solutions focussed role.

Investment20/20

You will join as an trainee as part of the Investment20/20 programme, you will have opportunities to meet and network with trainees across the industry and participate in training, socials and insight events.

The team

Group Internal Audit

The role of Group Internal Audit is to provide independent and objective challenge to, and assurance over, the Schroders Group's control environment through the evaluation of risk management, control and governance arrangements implemented by management.

The department is led by the Head of Group Internal Audit who has a primary reporting line to the Chairman of the Board Audit and Risk Committee, with a secondary line to the Group Chief Executive. The Internal Audit Trainee reports to one of the department's Senior Internal Audit Managers, whose team has responsibility for the delivery of a range of audits, including across the asset management division's operations teams, distribution division, real estate business and our offices in the Americas.

Group Internal Audit works across the business and the Internal Audit Trainee may support internal audits undertaken by teams that cover other areas of the business.

What you'll do

Your main role will be to support the delivery of audits as allocated by the Senior Internal Audit Manager. This will include a range of activities and some of the tasks you'll be involved in are:

- Researching the activities being audited by spending time with the area of the organisation being audited.
- Reviewing policies, processes and standards related to the activity being audited.
- Obtain relevant information for specific audit assignments by analysis and interpretation through face-to-face, email and other forms of data gathering practices.
- Documenting business processes and control environments through process mapping.
- Performing tests and analysing results to evaluate the effectiveness of controls.
- Assisting with the delivery of internal audit findings, including written internal audit reports.
- Assisting with managing the tracking of issues and actions arising from internal audit work.

The knowledge, experience and qualifications you need

- Although we usually ask you to have achieved at least 96 UCAS points to be eligible for this role, we appreciate the need to be flexible given the on-going pandemic and disruption to your school/ college life. If you've achieved a little under 96 UCAS points in the academic year 20/21, we would still encourage you to apply
- You must be 18 years old by Monday 6th September to apply for the 2021 intake

The knowledge, experience and qualifications that will help

- A flexible approach and willing to get involved in variety of tasks and projects
- Attention to detail and accuracy
- Numerate and enjoys problem solving

Ultimately, we can teach what you need to know about the job we just need you to bring your drive, passion and enthusiasm to make the most of the opportunity to start building your career.

What you'll be like

- You'll be an enthusiastic self-starter who is eager to learn more about our industry and our business
- A team player with a pro-active approach to getting things done, you'll love a challenge and are keen to work in an exciting, fast paced environment.

We're looking for the best, whoever they are

Schroders is an equal opportunities employer. You're welcome here whatever your socio-economic background, race, sex, gender identity, sexual orientation, religious belief, age or disability.

Please note we recruit on a rolling basis so recommend you apply early.

Start date: Monday 6th September 2021