

Real Estate Fund Operations Management Trainee - Investment20/20 Programme

Locations: London, England, United Kingdom
Career Area: Investment Services & Operations
Applications Close: 21st March 2021
Start Date: 20th September 2021

Ever thought about a career in Real Estate Fund Operations Management?

Invesco is proud to be a part of the Investment20/20 initiative, and we are delighted to invite you to apply for a 12 month placement with us, starting on 20th September 2021. Our culture of collaboration and inclusion makes Invesco a phenomenal place to work and reflects the broad diversity of thought across our organisation. We offer entry level work experiences that will inspire and challenge you!

These are traineeships, so we are specifically looking for results-oriented graduates who are interested in a career in Fund Operations. You'll have the opportunity to play an active role and contribute to the success of the function.

A bit about the Team

The team is responsible providing support across several mandates in the functions of Fund Operations Management within the Real Estate Investment team, which covers all aspects of the day to day running of the fund.

Your Role

You'll be assisting the Fund Operations Manager with all fund/mandate operational matters, as well as transactions (sales or purchases), including the preparation of fund flows and drawdown/distribution notices. You could be collaborating closely with internal and external stakeholders and helping prepare the annual business plan for each asset, with a particular focus on the annual budget.

You'll need a degree for this one, ideally with a business, economics, accounting, maths focus, with strong numeracy skills and solid IT capabilities. You're also likely to have a strong interest in Real Estate, with the ability to work both independently and as part of a high-performing team.

How to Apply

Whilst a CV is important, we'd also like to get to know you as more than just a name on a piece of paper, which is why we're asking you to address some questions that are important to us in a Word or PDF document:

1. What interests you about a career in Fund Operations Management/Real Estate?
2. How do you think Fund Operations Management contributes to the overall success of our Real Estate team?
3. Tell us about a particularly challenging situation you've faced personally and what you've learnt from this
4. Tell us what you'd like to achieve in your career and how this placement might help you get there
5. What has your work experience and/or education taught you so far about yourself?
6. Tell us about your proudest achievement

***This is a great opportunity for you to shine and to help us better understand your motivations!
Unfortunately, we will not be able to consider your application without this submission.***

The Good Stuff

We have an outstanding benefits package, which includes:

- Competitive salary and bonus
- Company-provided healthcare
- 26 days' annual leave + bank holidays
- Generous pension provisions
- Income protection
- Health and wellness benefits
- Volunteering days
- Life insurance

Our Commitment to the Community, the Environment and Responsible Investing

We partner with charitable organisations globally to make an impact in the communities where we live and work. Our people are encouraged to support the charities they feel most passionate about and are offered two days' volunteering leave annually.

We are committed to adopting and implementing responsible investment principles and practices that uphold our fiduciary responsibility to our clients, as well as being good stewards of the environment.

Invesco is committed to environmental, social and governance (ESG) investing. We serve our clients in this space as a trusted partner both on specific responsible investment product strategies as well as part of our commitment to deliver a superior investment experience.

Join Us

We're proud to be a firm that achieves more together. One that is focused on doing work that matters. One that gives a voice to every employee. One that genuinely cares. By coming together to share our ideas, listen, and challenge each other's perspectives, we get to better solutions for our clients.

Our ambition is high. By working smart and supporting one another, we can continuously push ourselves to grow. We all have the opportunity to make a meaningful impact on our business, our industry and our clients' lives.

Applications close on Sunday 21st March 2021

People with disabilities who need a reasonable accommodation to apply for employment with Invesco may request this by sending an e-mail to EMEA- Talent Acquisition. Please include your name, the job you are interested in, and the type of accommodation you are requesting.

Apply here:

<https://careers.invesco.com/ShowJob/JobId/492982/RealEstateFundOperationsManagementTraineeInvestment2020Programme>